



KORVIA
CONSULTING

SAVE MONEY
ON DOMESTIC & INTERNATIONAL
COURIER SERVICES

A HOW-TO GUIDE
FOR SOUTH AFRICANS



POSTNET
PRETORIA
CBD

Partnership with PostNet Pretoria CBD

Korvia is excited to announce a partnership with PostNet Pretoria CBD.

For **R950**, you can let PostNet Pretoria CBD handle your **SAQA** verification, **PCC**, and **DIRCO apostilles**, as well as fly your completed final documents to **Korea**.

Or, if you would like to handle the apostille-related documents on your own, let PostNet Pretoria CBD fly your completed final documents to **Korea** when you are ready, for **R450**.



Complete Document Management
All the Way to Korea



Two Options



R950

This "complete package" includes six services:

- (1) Picking up your SAQA degree verification when it is complete.
- (2) Submitting your Police Clearance Certificate application.
- (3) Picking up your completed Police Clearance Certificate.
- (4) Submitting these two documents to DIRCO for apostilles.
- (5) Picking up the two apostilles when they are ready.
- (6) Flying your completed final documents to Korea.



R450

This service includes only international shipping of your completed final documents to Korea. It represents a significant savings over typical shipping prices.

"Complete Package" for R950

To take advantage of this deal, begin by applying for your SAQA degree verification online, and let PostNet Pretoria CBD know when your degree verification is complete. PostNet Pretoria CBD can be contacted by phone at 012 320 4346 or by email at ptacbd.admin@postnet.co.za

After you apply online for your SAQA degree verification, go to your nearest police station and get a certified copy of your ID, fill out an "Application: Police Clearance Certificate," put your fingerprints onto a SAPS 91 (a) fingerprint document, and pay R160 to get a proof of payment. Take these **four documents** with you out of the police station.



The R950 Deal: Step by Step



Four PCC application-related documents

Gather the four PCC application-related documents that you got from your nearest police station.



Four PCC application-related documents and Envelope "B"

Put your four PCC application-related documents **on top of** Envelope "B." Do not put your four PCC application-related documents inside of Envelope "B."



Envelope "B"

Put your completed final documents, **minus the apostille-related documents** (SAQA, PCC, DIRCO), into a big envelope, seal the envelope, and label it with a big "B" inside of a square. This "B" will signal to PostNet Pretoria CBD that the envelope contains your nearly-completed final documents. Envelope "B" needs only to be matched with your apostille-related documents before being sent to Korvia. PostNet Pretoria CBD will know this.



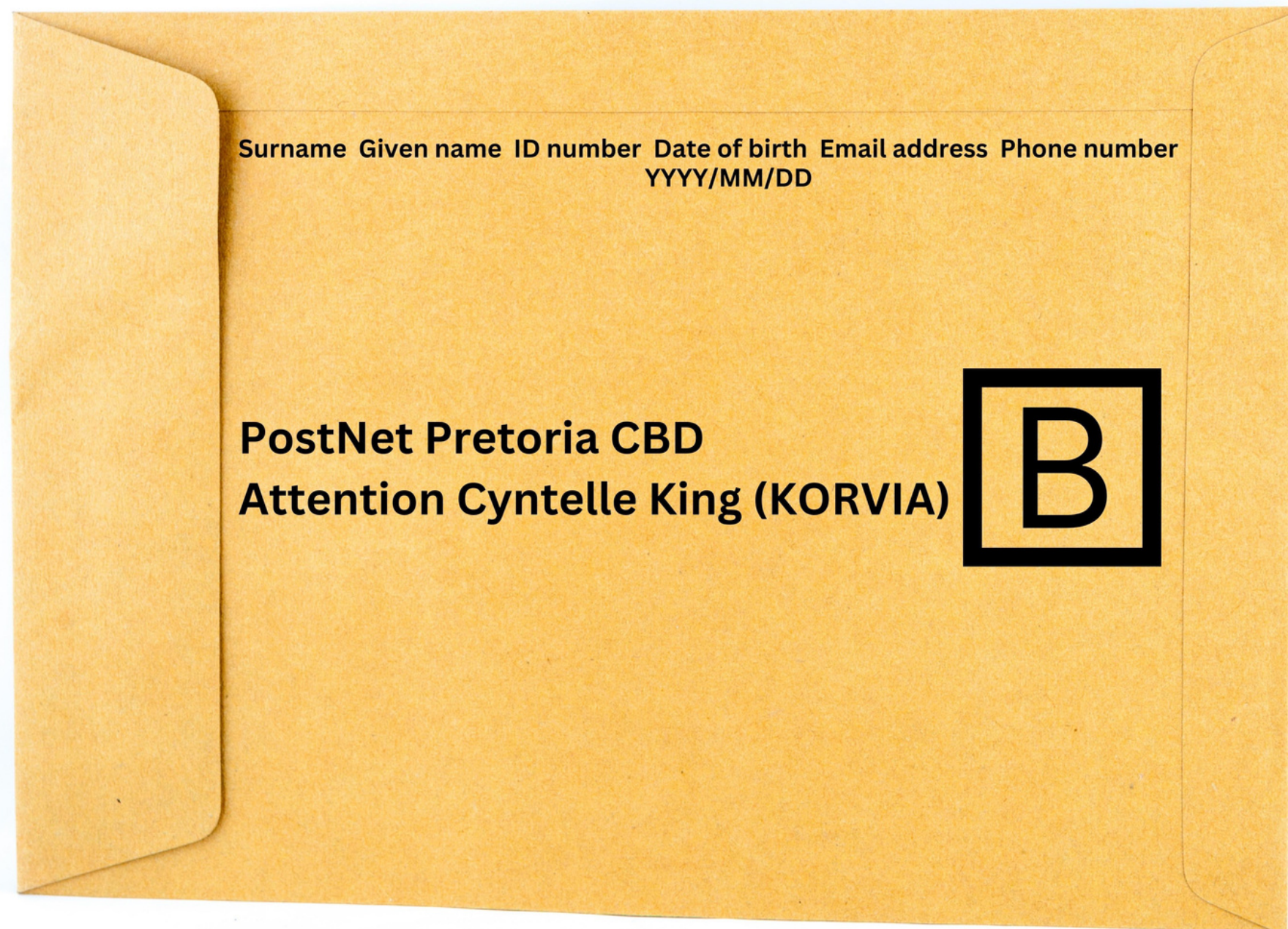
PostNet-2-PostNet

Take your four PCC application-related documents and Envelope "B" to your nearest PostNet location and pay R109 to "PostNet-2-PostNet" (courier) the documents to PostNet Pretoria CBD.

PostNet Pretoria CBD will contact you with details about how to pay the R950 fee.

The R950 Deal

What should I write on Envelope "B"?



Because it contains, among other things, your sealed transcripts, PostNet Pretoria CBD will not open Envelope "B." In order for PostNet Pretoria CBD to properly identify the owner of Envelope "B" (so that they can match it with your apostille-related documents), you should write **nine** pieces of information on Envelope "B."

At the top:

- (1) Your surname
- (2) Your given name
- (3) Your South Africa Identity Number
- (4) Your date of birth (in YYYY/MM/DD format)
- (5) Your email address
- (6) Your phone number (as dialed from within SA)

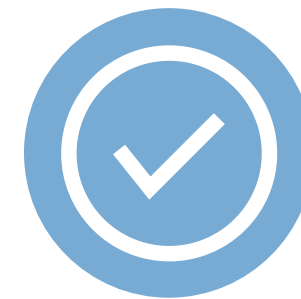
In the middle:

- (7) "PostNet Pretoria CBD"
- (8) "Attention Cyntelle King (KORVIA)"
- (9) A big "B" in a square



The R450 Deal: When you only need international shipping to Korea

For R450, PostNet Pretoria CBD will fly your completed final documents to Korea. This represents a significant savings over what other couriers are charging. No other courier service is included in this deal.



Envelope "C"

Put **all** of your completed final documents into an envelope, label this envelope "C," and seal it. No final documents should be missing from Envelope "C."



PostNet-2-PostNet

Go to your nearest PostNet location and use PostNet-2-PostNet to courier Envelope "C" to PostNet Pretoria CBD.

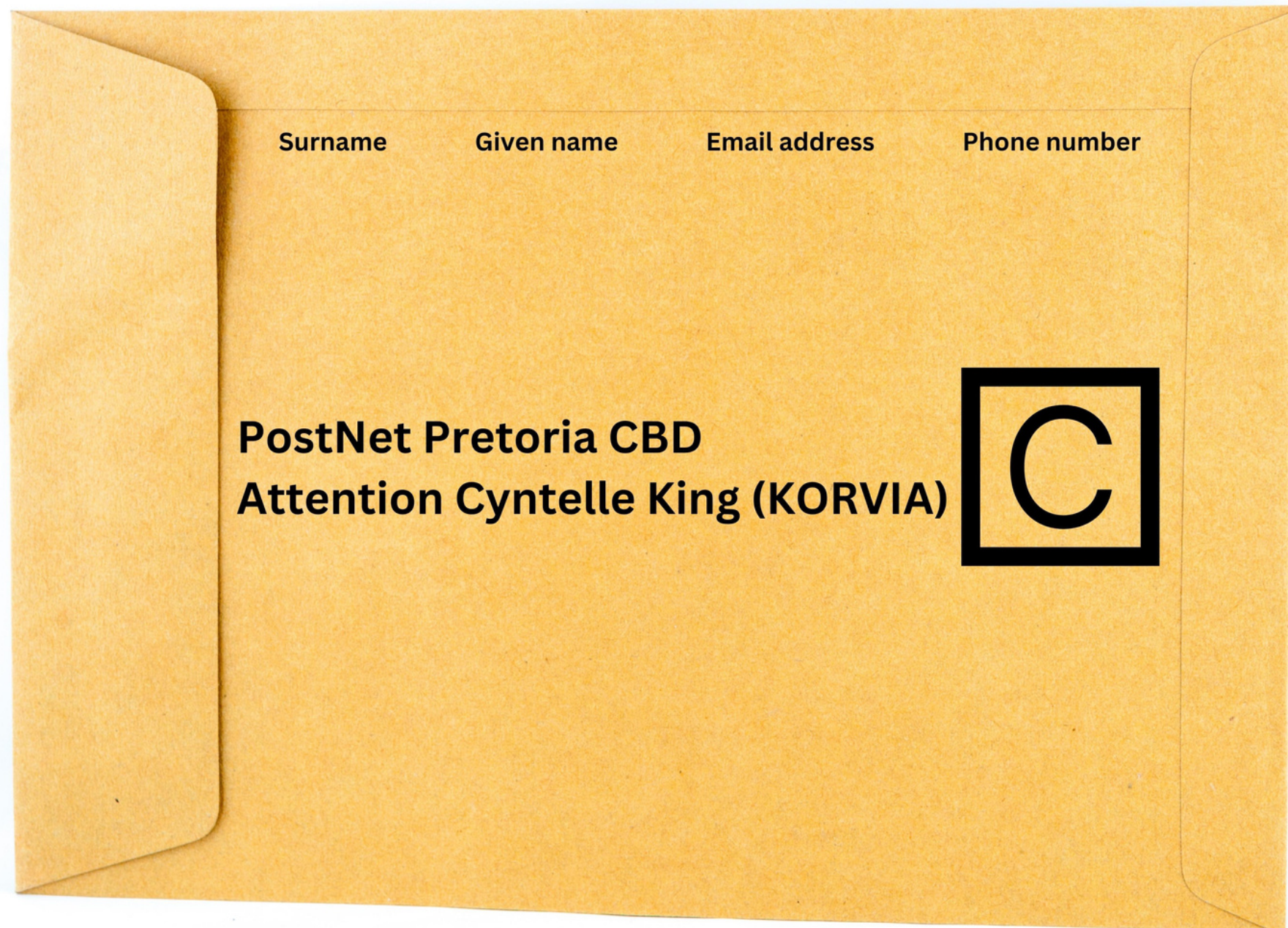


Savings

Even with the PostNet-2-PostNet fee (R109) that you will have to pay, this deal still represents significant savings over the competition: Potentially 30% or more!

The R450 Deal

What should I write on Envelope "C"?



Use this service if you *do not* want PostNet Pretoria CBD to handle your apostille-related documents (SAQA, PCC, DIRCO). With this R450 deal, PostNet Pretoria CBD will only fly your completed final documents to Korvia. Put **all** of your completed final documents into an envelope and label it "C." You should write **seven** pieces of information on **this envelope**.

At the top:

- (1) Your surname
- (2) Your given name
- (3) Your email address
- (4) Your phone number (as dialed from within SA)

In the middle:

- (5) "PostNet Pretoria CBD"
- (6) "Attention Cyntelle King (KORVIA)"
- (7) A big "C" in a square

How should I address the PostNet-2-PostNet envelope?

PostNet Pretoria CBD's address should be written exactly as follows:

PostNet Pretoria CBD
Bothongo Plaza West
Shop 10, 271 Francis Baard Street
Pretoria
0001
Attention Cyntelle King (KORVIA)



What costs are not included in these deals?

If you follow the steps described in this presentation, you will have to pay **R109** at your nearest PostNet location to "PostNet-2-PostNet" your documents to PostNet Pretoria CBD (assuming that you will not go to PostNet Pretoria CBD yourself). Additionally, the SAQA degree verification fee (which is **variable**) and the PCC application fee (**R160**) are not included in the R950 figure. You will have to pay these two fees directly to the relevant public institutions. DIRCO does not charge for its apostille service. When you are ready to apply for your visa, you will also have to pay **R1,020** to the Korean embassy in South Africa.



Korvia is here for you.

If you have questions about the Korvia-PostNet Pretoria CBD deals, please contact your recruiter. We are always glad to assist you.



KORVIA
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"We have put these deals together to save money for our South African applicants. Korvia will continue searching for innovative ways to serve you. Together, we will make your Korean dreams come true!"