



Important Notice for Successful Applicants

Congratulations! Please read this notice thoroughly and follow the guidelines. **Any problems that arise from a failure to follow the directions in this notice will be the sole responsibility of the applicant.**

※ **Applicants who withdraw from the program, for any reason, after final placement will NOT be eligible to re-apply for the following two terms. Applicants who withdraw without informing the EPIK Office will be prohibited from applying in the future.**

※ **Applicants who decide to withdraw must return their contract and Notice of Appointment to the EPIK Office via mail within a month of their withdrawal.**

1. Contract Signing & E2 Visa Issuance

(1) **Please make sure to sign every page of the contract included with this package.** Visit a Korean Consulate/Embassy to apply for an E-2 visa or apply by mail. This contract is a temporary contract used for visa purposes only. You will sign two additional contracts at the end of orientation. One will be for your own records and the other will go to your POE/MOE. **You will not be able to sign these final contracts without submitting any and all missing documents.** If you were expecting a pay grade that is different than the pay grade stated in the contract provided, this discrepancy will be addressed when you sign the final contract in Korea if all relevant documents have been submitted.

★ We strongly recommend that you apply for your visa in your home country. Trying to obtain a visa in a different country may result in delays and/or other complications.

★ If you plan on receiving your visa outside of your home country, please contact your coordinator or agency as soon as possible to discuss specifics.

(2) You must ensure that you are in possession of an E-2 visa prior to arriving in Korea. **You cannot attend the EPIK orientation or work in Korea without an E-2 visa** (excluding F visa holders or those with Korean passports).

★ Please note that applicants who hold Korean citizenship or dual citizenship must enter Korea **with their Korean passport** and need not apply for a visa.

February 2020 Jeonnam

★ Current E2 visa holders can extend their visa status as long as their current Alien Registration Card (ARC) is valid through mid-March.

(3) To apply for an E-2 visa at the Korean Embassy/Consulate, the following items are required: your signed contract, the Notice of Appointment, your passport, a visa application form, an application fee, and 2 recent passport sized photos.

* In some cases, a copy of the criminal record check, sealed transcripts, and/or the original or a photocopy of the diploma may be required, so please check with the Korean Embassy/Consulate where you will be applying for their visa specifics. Please inform the Korean Embassy/Consulate that you are a successful EPIK applicant as this will affect the necessary process.

* When applying for the visa, you may be asked to include a Korean phone number and address in your application. If requested to do so, you must list your Office of Education's address and phone number as listed below. Please **DO NOT** use EPIK's information.

Jeonnam	31 Gangnam-ro, Dolsan-eup, Yeosu-si, Jeollanam-do 59769 Call from outside Korea: +82-61-640-3322 Calling within Korea: 061-640-3322
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2. General Information for the February 2020 Jeonnam Orientation

Period	February 24 th (Mon) – February 27 th (Thu)
Venue	Jeollanam-do International Education Institute 전라남도 여수시 돌산읍 강남로 31 (우)59769 31 Gangnam-ro, Dolsan-eup, Yeosu-si, Jeollanam-do 59769
Medical Check-up	Fee: approx. 75,000 KRW cash
Contact Information	Chris Devison (Jeonnam POE coordinator) Cell: +82-10-7538-1060 Email: chrisofficeofeducation@yahoo.com

3. Documents to be Prepared before Entry

- **Missing documents:** Please check the top of the first page of this document to see if you have any documents that must still be submitted. Any missing documents or additional documents (e.g. copies of teacher's/TESOL/TEFL/CELTA Certificates/apostilled diplomas/proof of teaching experience) must arrive at the EPIK office by the date provided to you by your agency or coordinator.

4. Entrance Allowance

- (1) In most cases, EPIK teachers will receive a 1,300,000 KRW Entrance Allowance from their POE/MOE within the first month of the contract. This excludes those who will change their sojourn period/status of their existing visas from within Korea. The final decision regarding entrance allowance eligibility and when the funds will be disbursed is determined by the POE/MOE. The entrance allowance is intended to assist with initial set-up costs for EPIK teachers including: airfare, transportation to the orientation or school upon arrival, etc.
- (2) Since you will not receive your entrance allowance until approximately one month after you start teaching, please bring enough funds to support yourself for about one month (approx. \$1,000 USD).

5. Official Medical Report (after entry in Korea)

- (1) EPIK teachers must complete a medical check-up in Korea including a physical examination, a blood test, a chest X-ray examination, etc. and obtain an official medical report issued from a hospital which has been designated by the Korean Government. This will be arranged by the Jeonnam office of education during the orientation.
- (2) If any EPIK teachers test positive for any illegal substance(s), their contracts will be subsequently terminated. In such cases, the EPIK teacher must return to their home country immediately with any and all expenses for entry, departure, stay in Korea, and medical fees, etc. to be borne by the EPIK teacher.

✳ Please check our website regularly for important updates or feel free to connect with us on any of the following sites. There you will find instant updates, places to connect with other EPIK teachers, videos about the orientation, teaching techniques, EPIK life and more!

 [Facebook.com/EPIKprogram](https://www.facebook.com/EPIKprogram)  [Twitter.com/EPIKprogram](https://twitter.com/EPIKprogram)  [Youtube.com/EPIKprogram](https://www.youtube.com/EPIKprogram)

February 2020 JLP Orientation- Arrival Options

(Provided by Jeonnam Coordinator)

Arrival Date: Monday February 24th, 2020

Orientation Period: Monday, February 24th – Thursday, February 27th, 2019

Orientation Location: Jeollanamdo International Education Institute (JIEI)



Address: Jeollanamdo, Yeosu-si, Dolsan-eup, Kangnam-ro 31, 59769

전라남도 국제교육원, 전라남도, 여수시, 돌산읍, 강남로 31 59769

<https://www.google.co.kr/maps/place/31+Gangnam-ro,+Dolsan-eup,+Yeosu,+Jeollanam-do/@34.7109526,127.7499794,14.75z/data=!4m8!1m2!10m1!1e2!3m4!1s0x356dd9171711fd7f:0x49b28b101e972d1f!8m2!3d34.7185255!4d127.7488059?hl=en>

Facebook Group: Jeollanamdo Teachers February 2020

<https://www.facebook.com/groups/454277148791643/>

Jeollanamdo Contacts:

Chris Devison, JLP Coordinator - 010-7538-1060,
chrisofficeofeducation@yahoo.com



Choe Young Ju, Supervisor- 010-4623-2984
JLP Office 061-640-3320

It's important that you notify your EPIK coordinator or us if you expect to be late arriving to the orientation.

For general inquiries leading up to the orientation feel free to use my email or the Facebook page above.

Hospital Visit

In accordance with immigration policy, all teachers must do a health check upon arrival in Korea before being placed in a school.

Korea has extremely strict laws regarding narcotics which may be very different for your home country. Also, as a precaution you should avoid taking any medicine for 10 days prior to taking the test. Even common everyday medicines such as cold/flu medicine should be avoided. We can not predict what medicines can affect the test results, so all are best avoided.

There will be no lunch provided on the 25th because we will be going to the hospital to complete your medical checks in the afternoon. Please refrain from eating or drinking anything except for water after breakfast. Breakfast will be provided in the morning.

You should have 75,000 KRW (approx. \$70.00 USD) prepared for this visit. You will also be able to pay with an international credit card if you wish but it would be wise to exchange money at the airport or before you come to Korea as there are no banks nearby and orientation hours coincide with banking hours.

Lastly, please prepare 3 passport size photos, 1 for the medical check and 2 which you will need for your Korean identification card (Alien Registration Card/ ARC). The dimensions are listed below:

	Millimeter	Centimeter	Inches
Width	35 mm	3.5 cm	1.37 in
Height	45 mm	4.5 cm	1.77 in
Aspect Ratio	0.78 (width to height), 1.29 (height to width)		

Arriving in Yeosu

As orientation will officially begin at 9:00am on Tuesday, February 25th, teachers should plan to be in Yeosu by the evening of the 24th. Our dormitory will be ready and you can visit staff on the 2nd floor of the main building (seen in the picture) in the International Education Department for assistance.

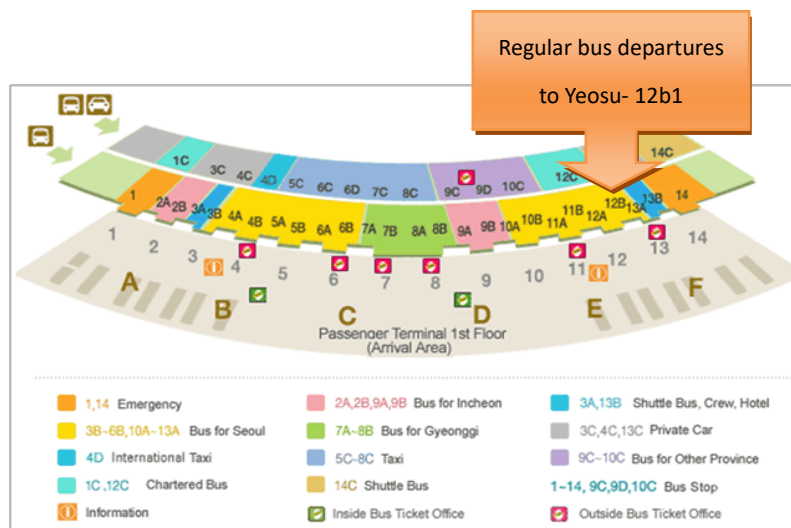
Teachers have 2 options for arrival at the orientation in Yeosu. They are listed below:

Option A: Take a bus to Yeosu

Buses for Yeosu, Jeollanamdo (여수, 전라남도) depart from Incheon Airport at **Arrivals 12-b1** just outside Terminal 1 exit 12. The bus stop for Yeosu is 12b-1 and is clearly labelled in Korean and in English. There is a ticket office next to the bus stop or you can use the link below to pre-book your ticket. The price is approximately 45,300₩ and it takes just over 5 hours. Bus schedules and prices are subject to change, but they presently depart at 8:20am, 10:30am and 1:30 pm.

Bus tickets- <https://txbuse.t-money.co.kr/>

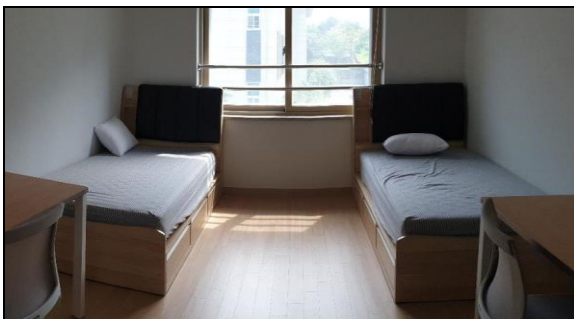
The other option is to take a bus to Gwangju (광주, 전라남도) and then transfer to Yeosu. Buses from Incheon Airport to Gwangju depart at least once an hour and the trip to Gwangju takes approximately 4 hours. Buses from Gwangju to Yeosu run frequently at intervals of about 30 minutes. The ride takes about 1 hour 45 minutes with the first bus at about 6am and the last around 11:00pm. It will take about 20 minutes from the Yeosu Bus Terminal and costs about 8000 KRW to go the Jeollanamdo International Education Institute by taxi.



Option B: Fly into Yeosu Domestic Airport

Teachers can also opt to take a domestic flight to Yeosu. This option can be slightly more expensive. The price of a taxi from the hotel may be about 25,000 KRW as it is a little far.

If you arrive in Yeosu on your own you should head to the Jeollanamdo International Education Institute (전라남도 국제교육원). The dormitory is conveniently located on the Institute's property. Teachers will be assigned a room when they arrive at orientation. If you arrive on your own visit the office on the second floor of the main JIEI building. Take the stairs at the main entrance and it's the second door on the right side. Someone there can help get you settled in the dorm.



Other Considerations

There are a couple of other things to consider before arriving at your orientation in Yeosu. First, we do have Wi-Fi in the lobbies of the dorm, but it's sometimes not available in every dorm room and classroom. Also, because you cannot get a phone contract until you receive your Alien Registration Card, you should consider purchasing a prepaid SIM card at the airport. They cost about 70,000 KRW for 1 month.

You will be staying at the dorms located at the JIEI which are new and modern. However, they are dorms, not hotels. You should bring your own grooming supplies and a towel. There is a small kitchenette and washers with built in driers on site. Blankets and a pillow will be provided. Meals will be provided in our cafeteria, with the exception being before the hospital visit. Please inform us of any dietary restrictions so we can try to accommodate for them if possible.

Lastly because the outlets in Korea are 220V (60Hz) with 2 round pins /holes that are spaced 19mm apart, you may need an adapter.

See everyone soon, and if you have questions don't hesitate to ask.

Sincerely,

Chris Devison

JLP Coordinator

Jeollanamdo International Education Institute