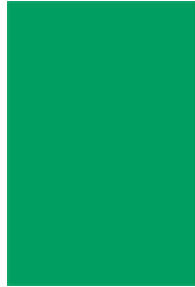


Criminal Record Check Guideline (Ireland)



This is a direction on obtaining police clearance certificates from Ireland

Where to apply:

- (a) Persons resident in Republic of Ireland - apply to **local Garda Station**.
- (b) Persons resident outside of Ireland - **apply in writing**:
- **By post to:** Chief Superintendent Liaison & Protection Garda Headquarters Phoenix Park Dublin 8.
 - **By fax to:** 00 353 1 666 2854.
 - **By e-mail to:** sullot@iol.ie.

All of the following must be supplied:

- Full name as on birth certificate (including maiden/married name if applicable)
- Date and place of birth (or copy of birth certificate)
- Current address.
- All addresses at which you resided in Republic of Ireland
- Purpose (i.e. Embassy) for which Certificate is required
- Stamped, self addressed envelope if applying to local Garda Station
- There is no fee for the issue of a Police Certificate of Character. Issue of a Police Certificate of Character usually takes up to 4 weeks